

1. THE PRIVACY ACT

On March 12, 2014, the Privacy Act of Australia was amended to include 13 Australian Privacy Principles (APPs). The APPs outline how organizations that handle personal information, such as Lifeimpact Ministries LTD, must collect, use, disclose, store, and dispose of that information.

Personal information is any information or opinion that identifies or could reasonably identify an individual. This includes information such as name, address, telephone number, date of birth, gender, medical records, bank account details, and commentary or opinions about a person.

2. AUSTRALIAN PRIVACY PRINCIPLES – A SUMMARY

APP 1: Open and transparent management of personal information

Obligates Lifeimpact Ministries LTD to manage personal information in a fair and accountable manner, consistent with the Australian Privacy Principles. This includes having a clearly expressed and up to date privacy policy that is publicly accessible.

APP 2: Anonymity and pseudonymity

Lifeimpact Ministries LTD must give individuals the option to remain anonymous or to use a pseudonym when interacting with the organization, subject to certain limited exceptions.

APP 3: Collection of solicited personal information

Describes the circumstances in which Lifeimpact Ministries LTD may collect personal information that is provided voluntarily by individuals. It also imposes stricter requirements for the collection of sensitive information.

APP 4: Dealing with unsolicited personal information

Establishes procedures that Lifeimpact Ministries LTD must follow when it receives unsolicited personal information.

APP 5: Notification of the collection of personal information

Specifies the circumstances in which Lifeimpact Ministries LTD must provide individuals with notice of the collection of their personal information.

APP 6: Use or disclosure of personal information

Specifies the purposes for which Lifeimpact Ministries LTD may collect, use, or disclose personal information.

APP 7: Direct marketing

Lifeimpact Ministries LTD is only permitted to use or disclose personal information for direct marketing purposes if it complies with the Australian Privacy Principles (APPs).

APP 8: Cross-border disclosure of personal information

Establishes procedures that Lifeimpact Ministries LTD must follow before disclosing personal information to overseas recipients.

APP 9: Adoption, use or disclosure of government related identifiers

Specifies the limited circumstances in which Lifeimpact Ministries LTD may adopt or use or disclose a government-related identifier of an individual.

APP 10: Quality of personal information

Lifeimpact Ministries LTD must take reasonable steps to ensure that the personal information it collects, uses, and discloses is accurate, up-to-date, complete, and relevant to the purpose for which it is collected, used, or disclosed.

APP 11: Security of personal information

Lifeimpact Ministries LTD must take reasonable steps to protect the personal information it holds from misuse, interference, loss, unauthorized access, modification, or disclosure. Lifeimpact Ministries LTD also has obligations to destroy or de-identify personal information in certain circumstances.

APP 12: Access to personal information

Establishes Lifeimpact Ministries LTD's obligations to comply with individual requests for access to personal information, subject to certain limited exceptions.

APP 13: Correction of personal information

Establishes Lifeimpact Ministries LTD's obligations to correct inaccurate, incomplete, or out-of-date personal information that it holds about individuals.

For more information on the Australian Privacy Principles:

Office of the Australian Information Commissioner

GPO Box 5218, Sydney NSW 2001

1300 363 992

enquiries@oaic.gov.au

www.oaic.gov.au

LIFEIMPACT MINISTRIES LTD PRIVACY COLLECTION NOTICE

Personal information provided by you and collected by Lifeimpact Ministries LTD will be used in accordance with our Privacy Policy, which is available below or will be mailed to you upon request. Lifeimpact Ministries LTD collects this information for its primary purposes and may use it for any activities that it conducts or promotes.

If you do not consent to Lifeimpact Ministries LTD using your personal information, please inform us by email: enquiry@lifeimpactministries.com.au . Please note that if you do not consent to Lifeimpact Ministries LTD using your personal information, we may be unable to assist you with some of your inquiries.

3.LIFEIMPACT MINISTRIES LTD PRIVACY POLICY

The Lifeimpact Ministries LTD ABN 73 670 059 202 is committed to protecting your privacy in accordance with the 13 Australian Privacy Principles (APPs) from Schedule 1

of the Privacy Amendment (Enhancing Privacy Protection) Act 2012, which amends the Privacy Act 1988.

This policy sets out how we will collect, use, store, disclose and de-identify your personal information.

a. The types of information we collect:

We may collect the following types of personally identifiable and/or sensitive information about you, from you or from other sources, but not limited to:

- Your full name, gender, and contact information (address, phone numbers, email, etc.)
- Your credit card and/or bank account information (if required for processing payments)
- Your Working With Children Check number and expiry date (if required for your participation in child-related activities)
- Your National Police Record number and date (if required for your participation in certain activities or employment)
- Complaint details (if you make a complaint to us)
- Professional and practice information, including qualifications and work history (if relevant to your relationship with us)
- Health/medical information (if relevant to your participation in certain activities or your need for pastoral support)
- Religious information (including attendance and denominational details), but only with your consent
- The identity of persons who have authority to collect your children from church activities (if applicable)
- Records of visits to you, phone calls with you, and discussions around pastoral matters (if applicable)
- Records of any communications that you have with us (such as emails, letters, and social media messages)
- Any other personal information that you or others provide to us about you

b. Why we collect private information:

We use the information we collect about you to further our objects and purposes, which include communicating with you, introducing you to our organization, promoting the gospel to you, praying for you and providing other Christian services to you, and informing you of our work. We may also use your information for the following purposes:

- We use the information you provide for the immediate purpose for which you provided it (for example, to process your request, payment, or registration).
- We may also use your information to maintain contact with you about our work, to report to you about our work, or to encourage you to learn more about what we do.
- We may also use your information for any other purpose directly related to our work and for which you have given your consent (where required by law).

c. How we collect information:

We may collect information from you directly or from third parties. We may collect information from third parties through formal or informal means. Where we collect information from third parties that is not personal information contained in a Commonwealth record, we will take reasonable steps to destroy or de-identify the information as required by law.

We collect personal information about supporters, donors, volunteers, employees, contractors, and visitors to our events. We collect your information in the following ways:

- Face-to-face contact,
- electronically (including through our website and social media messages or conversations)
- during phone calls, through voice or image recordings,
- while delivering and administering services at our facilities or other facilities, and

- from forms and other correspondence (both in writing and electronically).

d. Disclosing your personal information:

We use your personal and sensitive information only for the purposes for which we collected it, as stated above, or for other purposes permitted by law.

We will not disclose your personal information to affiliates or third parties without your consent, and we do not rent, sell, or exchange it.

The only organisations to which we may disclose your personal information are those that help us administer our technology information systems and financial auditors. We take reasonable steps to ensure that these organizations are bound by confidentiality and privacy obligations when handling your personal information.

e. Disclosing your personal information overseas:

We may occasionally use overseas facilities or contractors to process, back up, or provide other services related to your personal information. As a result, we may disclose your personal information to these overseas facilities or contractors for these purposes.

Any disclosure of your personal information overseas will be made in accordance with our Privacy Policy and applicable laws and regulations.

f. How we protect your personal information:

We take reasonable steps to protect the security of your personal and sensitive information and to prevent unauthorized access, use, modification, or disclosure. Our IT systems are password protected and comply with applicable security standards. Only authorized personnel are permitted to access your personal information.

We are accountable to:

- Permanently de-identify personal information where reasonable and

- practicable, and destroy personal information once it is no longer needed for a lawful or business purpose.

g. Anonymity:

You have the right to request that we deal with you anonymously, provided that it is lawful and practicable. We will try to accommodate your request whenever possible, but we may not be able to do so in some cases, such as where it would prevent us from communicating with you effectively.

h. Third party websites:

Our website may contain links to third-party websites, and third-party websites may also contain links to our website.

Our privacy policy does not apply to third-party websites. The operators of third-party websites may collect your personal information.

We encourage you to review the privacy policies of any third-party website before providing your personal information.

i. Cookies:

When you visit our website, we log information about your visit, including your IP address and/or domain name, operating system (type of browser and platform), the date, time, and length of your visit, and the resources you access and download.

We use this information to compile statistical information about the use of our website. We do not use this information for any other purpose. If you do not want us to use cookies, you can adjust your browser settings to disable them.

j. Accessing, updating or changing your information:

You have the right to access your personal information by contacting us. We may refuse

your request to access your personal information in accordance with applicable law, such as where granting you access would infringe on the privacy of others.

You have the right to update or correct your personal information by contacting us through enquiry@lifeimpactaustralia.com.au.

k. If you have concerns or a complaint:

If you have any questions about Lifeimpact Ministries LTD's Privacy Policy, need to access or correct your personal information, or have a complaint about a potential privacy breach or how your personal information is handled, please contact:

Lifeimpact Ministries Privacy Officer

Email: enquiry@lifeimpactministries.com.au

Write: PO Box 7087, Doncaster East VIC 3109

If you are not satisfied with how we have handled your privacy complaint, you may also contact the Office of the Australian Information Commissioner (OAIC) at www.oaic.gov.au. The OAIC is an independent government body that investigates complaints about possible interference with privacy.

l. Contact Privacy Officer

If you have any questions about Lifeimpact Ministries LTD's Privacy Policy, need to access or correct your personal information, or have a complaint about a potential privacy breach or how your personal information is handled, please contact:

Lifeimpact Ministries Privacy Officer

Email: enquiry@lifeimpactministries.com.au

Write: PO Box 7087, Doncaster East VIC 3109

m. Changes to Lifeimpact Ministries LTD Privacy Policy:

Lifeimpact Ministries LTD may update this Privacy Policy from time to time to comply with changes to the Privacy Act and other applicable laws and regulations. Any updates

to this Privacy Policy will be posted on this page. This Privacy Policy was last updated on 15th November 2023.